

# CONSTITUTION OF THE PIG VETERINARY SOCIETY

## **NAME**

1. The association shall be named "The Pig Veterinary Society" (PVS) and shall be a specialist division of the British Veterinary Association (BVA).

## **OBJECT**

2. To provide a forum for discussion and the exchange of ideas on all matters pertaining to the pig.

## **MEMBERSHIP**

### **Veterinary Surgeons**

3. Membership shall be open to all Veterinary Surgeons, Practitioners and Undergraduate Veterinary Students, where qualifications are acceptable to the Executive Committee.

4. Candidates for election must return a completed proposal form accompanied by payment in a suitable form as deemed by the Society. The Honorary Secretary shall then circulate the names of approved candidates on the agenda of the next General Meeting of the Society. Election of candidates shall be proposed and seconded by a simple majority.

5. Members who do not belong to the BVA shall not be entitled to vote for the appointment of representatives on the Council of British Veterinary Association or to serve thereon and shall not be an officer of the Society.

6. Non-payment of fees for 12 months shall be taken as resignation from the Society.

### **Honorary members**

7. Honorary members may be admitted by invitation of the Society and shall not be required to pay membership fees.

### **Associate Members**

8 Associate membership shall only be by invitation of a full member of the PVS. Nomination for Associate membership shall be submitted in writing by a full member of the Society to the Secretary, If the Executive approves the nomination by a majority vote, the name shall be put before a General Meeting of the Society. Election of candidates shall be proposed and seconded by a simple majority.

9. Candidates for election must return a completed proposal form and payment in a suitable form as deemed by the Society.

10. Nominees must hold a recognised University degree in Animal Science or a related subject.

11. Associate members shall not be eligible to be an officer of the Society; shall not be entitled to vote for the appointment of representatives on the Council of British Veterinary Association and Associate membership shall be reviewed every three years.

## **FINANCE**

12. An annual subscription shall be paid by each member in advance on the first day of January in each year in a suitable form as deemed by the Society. The amount shall be decided at an Annual General Meeting by a simple majority. Persons joining the association after January shall be liable for a full subscription.

13. The Honorary Treasurer shall receive, for the use of the Society, all money payable to it and from such money shall pay all sums payable by the Society. He shall keep account of all such receipts and payments in a manner directed by the Executive Committee. All money received by the Society shall be paid into such Bank as may be decided by the Executive Committee of the Society and in the name of the Society and Honorary Treasurer. All cheques shall be signed by the Honorary Treasurer or Honorary Secretary or by such other persons as the Executive Committee shall decide.

14. The Treasurer shall appoint an Auditor and this appointment shall be submitted for approval at the Annual General Meeting. The audited accounts and the balance sheet shall be circulated to members attending the Annual General Meeting or be available on request from the Secretary.

15. The income and property of the Society where ever derived, shall be applied solely towards the promotion of the objects of the Society and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to the Members of the Society.

## **OFFICERS OF THE SOCIETY**

16. The Officers of the Society shall be the President, Senior Vice President, Vice President, Junior Vice President, Treasurer and the Secretary.

17 The Officers shall retire from that office after one year, except for the Secretary and Treasurer who shall be elected initially for a period of two years and who may be re-elected annually after their initial two year period of office.

### **COMMITTEE**

18 The Executive Committee of the Society shall consist of the Officers of the Society, the British Veterinary Association representatives and nine other elected members. Elected members shall hold office for three years from the date of their election and on retirement they shall not be eligible for re-election for a further period of one year, but they may be eligible for election as Officers. The BVA representatives shall be elected annually according to the number prescribed by the BVA. They may be re-elected. The President may co-opt ex-officio members to the Executive Committee.

### **ELECTION**

19. The election of Officers, and Members of the Executive Committee shall take place at the Annual General Meeting each year . Nominations for such elections should be submitted to the Secretary before or during this meeting and election shall be by ballot. Nominees must have given their consent to nomination and must be proposed by two Members of the Society. Officers and Members of the Executive Committee shall take office immediately after the election.

20 If any Officer or Executive Committee Member prematurely vacates office, an election to fill the vacancy shall be held at the following Ordinary General Meeting; the Member elected shall fill the office for the unexpired term of the vacancy, and shall be eligible for re-election.

### **MEETINGS**

21. Ordinary General Meetings of the Society shall be held not less than twice yearly. The Annual General Meeting will normally be held in conjunction with the first Ordinary General Meeting of the calendar year .

22. An Extraordinary General Meeting may be called provided that a minimum of 10 signatures of Members are placed on the proposal letter and sent to the President or Secretary. At least 50 members must be present at such a meeting to form a quorum.

### **GUESTS AND PUBLICATION OF PROCEEDINGS**

23. Members are welcome to invite guests, provided prior permission has been obtained from the President. However, they are responsible for drawing the attention of their guest to the requirements of Paragraph 24.

24. The activities of the meetings and Proceedings of the Society shall not be reported in whole or in part without the permission of the President. This shall not prevent Members attending a meeting from reporting the proceedings of that conference verbally or in writing to fellow colleagues on a private basis.

### **GENERAL**

25 All meetings shall be convened by notice sent to the last known address of each Member not less than three weeks before the meeting.

26. All Members on election shall be supplied with a copy of this Constitution.

27. No alterations shall be made to this constitution except by a two-thirds majority of those Members present at an Annual General Meeting of the Society, and then only if notice of intention to alter the constitution concerned shall have appeared in the notice convening the meeting.

28. Any matter not provided for in this constitution shall be left to the discretion of the Executive Committee.

### **Date of revision:**

Signed .....

Honorary Secretary

May 2003